1. Call to order and welcome, 9:05 am
   Present: Andy Ogram, Erica Goss, Dorota Haman, Jeanna Mastrodicasa, Brenda Rogers. Guests: Gregg Clarke, Director of Operations, PPD; Allen Masters, Assistant Director, PPD (Building Operations and Maintenance).
2. Minutes of 3 January 2017 meeting were approved as written.
3. Gregg Clarke summarized the organizational structure, scope of operations, and near future plans for PPD. A summary of his presentation is attached to these minutes.
   Significant points of discussion included:
   - Implementation of "high performance work teams"; custodial staff conduct simple routine maintenance (e.g., replace non-functional light bulbs), such that a work order is no longer required for simple tasks.
   - PPD is proposing to take over "single trade" projects such as simple carpentry from PD&C in order to reduce response times.
   - Brenda Adams suggesting use of Florida Friendly landscaping that is not currently in practice at UF. This could be held as an example in extension activities.
   - Dorota Haman suggested that PPD could work with individual departments (such as ABE) to develop demonstration projects involving students that would increase efficiency of energy use. She will contact Gregg directly regarding this.
   - Jeanna suggested card readers to replace keyed entry to better control access entry to buildings. Gregg indicated that this is not currently being planned.
   - Gale Lemerand Dr. will be disrupted for much of the summer, beginning in May.
4. Jeanna reported that:
   a. 1st floor McCarty D renovations should be completed by September
   b. G001 will not be ready until December.
   c. Nature Coast facilities should be completed by July.
   d. Lactation rooms are being considered for all IFAS buildings.
   e. The proposed Museum Rd Parking Garage has been presented to the Board of Trustees. Concerns regarding traffic flow on Museum Road are a major concern.
5. Erica Goss will serve as IRC Chair for 2017-2018.
6. Brenda Adams (Director, Extension) agreed to serve as IRC Chair-elect for 2017-2018; however, later correspondence with Keith Schneider (Chair, IFAS Assembly) seems to indicate that Brenda is not eligible to serve as chair. Keith will confirm her eligibility. If she is not eligible, the Chair elect will likely come from either of the two unidentified new members (to replace Ogram and TenBroek, who are leaving the committee). Brenda is appointed and not part of the Faculty Assembly.
   > From the IFAS Faculty Assembly By-Laws:
   > "Only current members of the Faculty Assembly may be elected to the Faculty Assembly Executive Committee, the Infrastructure and Resources Committee or the Faculty Welfare Committee. No member of the Faculty Assembly may serve on more than two standing or joint committees."
7. The general plan for activities during the coming year was discussed. Potential speakers include: Kimberly Browne (Director, IFAS Budget & Finance); Dan Cromer (Director of IFAS Information

Technology); Kevin Heinicka (Director, IFAS Planning and Operations); Gregg Clarke (Director of Operations, UF PPD); and Ruth Borger (Unit Manager, IFAS Communications.

8. Meeting was adjourned at 10:10 am.


Attachment:
Gregg Clarke's presentation

Dan Cromer's Summary of Presentation to IRC (1.3.17)

- Review of UF/IFAS Office of Information Technology organization for continued IT support of IFAS.
  - Help Desk team, with Dan Christophy as supervisor of four others for local computer support to SVP, Deans, and other sections with no local computer support, and as backup for departments when their primary support person is unavailable.
  - Server Administration team, with Chris Leopold supervisor of four others for server management of Web and shared file storage systems, computer updates and patching from central system, and security support.  This includes 72 remote servers at each Research Center and many county Extension offices. Chris is also supervisor of Dan Christophy and Help Desk.
  - Application Development team, with Dr. Jiannong Xin supervisor of team of four others.  Major development and maintenance of Web and mobile applications including IFAS Directory, EDIS, DDIS, FAWN, GI-BMP, Pesticide Exam for FDACS.  Mobile apps have index at http://m.ifas.ufl.edu. Three other positions were lost in 2008 due to budget cutbacks, and at least funding for two salaries as replacement strongly encouraged.  Many application needs remain unmet.
  - Aline O'Donnell, as administrative support to me as Director, with department fiscal, HR, and grant support by Shared Services Center, which is co-located with us in new IFAS Admin Building 89.
  - Wei Cao as database administrator for IFAS databases, who coordinates with server and development teams.  Rick Lusher, as program manager for the FAWN project.
- Review of pending projects
  - I am task force chair for review of Webinar videoconferencing systems as replacement for Adobe Connect.  Two strongest contenders are Cisco Webex and Zoom.  IFAS plans are to phase out legacy Polycom-type systems for computer-based software systems.
  - Wendy Williams, IT Director of CALS, is chair of a task force developing strategy for improved support of Apple computers in the UF enterprise environment.  The need for improved Apple support is very much recognized and is being addressed.
- As central administrator of wide-area networking for RECs and CEOs, we continue to explore options for improved networking capability for all faculty.