

# IFAS Assembly Meeting

March 21<sup>st</sup>, 2017

- Attendance (Roll call)
- Approval of Minutes
  - January 31<sup>st</sup>, 2017





# SVP Report

# **JACK PAYNE**

## **2017 UPDATE**



Director of IFAS Facilities Planning  
and Operations

**KEVIN M. HEINICKA**  
**- FACILITIES UPDATE**

Director of IFAS Budget and Finance

**KIMBERLY L. BROWNE**

**- UPDATE ON NEW FPEP PROGRAM**



# IFAS Constitutional Amendment Vote

**NICK B. COMERFORD**

**PROFESSOR AND CENTER  
DIRECTOR FOREST SOILS**

**PRESENTING AMENDMENT**



# Amendment Process

Proposed amendment(s) shall be submitted in writing by the Secretary of the Faculty Assembly to the faculty at least two (2) weeks before a regular or special Faculty Assembly meeting to consider said amendments. The Faculty Assembly will decide by majority vote whether the proposed amendment will be referred to the faculty for a vote. Constitutional amendments may only be considered at Faculty Assembly meetings scheduled during the academic year.

This Constitution may be amended by a two-thirds vote of the IFAS faculty who vote on the amendment provided that notice and the text of the proposed amendment(s) are sent to the faculty by the Secretary at least 20 business days prior to the date of the faculty referendum on the proposed amendment(s). Amendments shall become immediately effective when written notice of the adopted changes is sent from the Chair of the Faculty Assembly to all members of the faculty. Such notice must be given within 10 business days of the date the vote is recorded.



# Amendment Timeline

- Amendment document will be email to assembly members at least three in advanced of February's meeting
- A vote will be taken on whether the amendment will be sent out to all eligible IFAS faculty. A 50% + 1 is needed to pass.
- If passed, then an electronic ballot will be sent out in advance of our March assembly meeting. A 2/3 majority is needed to pass.



# Constitutional Amendment

## Section 4 – New Faculty

Searches for tenure-track or tenured faculty shall be conducted by the department or school in which the faculty member will hold academic rank. The department chair or school director shall appoint a Search and Screen Committee consistent with IFAS and university guidelines and ensuring a balanced representation of the department, school or center. After candidate interviews the Search and Screen Committee shall present to the chair or director a non-ranked list of recommended candidates with comments indicating the candidates' strengths and weaknesses, and the faculty of the unit may do likewise in accordance with unit-level shared governance practices. After conferring with the Search and Screen Committee, the unit faculty and deans, the chair or director shall make the appointment to the position.





# Proposed Amendment

## Section 4 – New Faculty

Searches for tenure-track or tenured faculty shall be conducted by Method 1 for a campus- based faculty member or Method 2 for a REC-based faculty member:

### Method 1:

Searches for tenure-track or tenured campus-based faculty shall be conducted by the department or school in which the faculty member will hold academic rank. The department chair or school director shall appoint a Search and Screen Committee consistent with IFAS and university guidelines and ensuring a balanced representation of the department, school or center. After candidate interviews the Search and Screen Committee shall present to the chair or director a non-ranked list of recommended candidates with comments indicating the candidates' strengths and weaknesses, and the faculty of the unit may do likewise in accordance with unit-level shared governance practices. After conferring with the Search and Screen Committee, and the department or school faculty and deans, the chair or director shall make the appointment to the position.

### Method 2:

Searches for tenure-track or tenured REC-based faculty shall be conducted by the REC in collaboration with the department or school in which the faculty member will be tenured. The Center Director shall appoint a Search and Screen Committee consistent with IFAS and university guidelines and with recommendations from the Department Chair to ensure a balanced representation of the REC, department, school or center. After candidate interviews the Search and Screen Committee shall present to the Center Director a non-ranked list of recommended candidates with comments indicating the candidates' strengths and weaknesses, and the faculty of the REC and Department may do likewise in accordance with unit-level shared governance practices. After conferring with the Search and Screen Committee, and the REC and Department faculty, the Department Chair and deans, the Center Director shall make the appointment to the position.



# Committee Chair Reports

- T & P – Julie Maupin
- Curriculum – No Report
- IRC – No Report
- Senate Reports – No Report
- PWC – No Report



# T&P Report

Date	Location	Time	Please Register By:
Tuesday, February 28	McCarty-B, Room 3096. Videoconference available	1:00 to 5:00	February 21
Thursday, March 9	IFAS Admin Building 0089, Rm 109. Videoconference available	1:00 to 5:00	March 2
Monday, April 3	Plant Science Facility, Building 1200, Room 5	1:00 to 5:00	March 27
Thursday, April 6	Straughn Center, Room C, Live streaming available	1:00 to 5:00	March 30
Wednesday, April 12	Entomology & Nematology, Room 1031	8:00 to 12:00	April 5
Thursday, May 4	Mid-Florida REC, Apopka	9:00 to 12:00	April 27
Friday, May 5	Ft. Lauderdale REC	8:30 to 11:30	April 28



# T&P Report

## Tenure/Permanent Status/Promotion -- 2017-2018 Timeline

### **JULY 28:**

Draft packet due to IFAS HR

### **AUGUST 8:**

Packet comments due back to candidate

### **AUGUST 18:**

Candidate uploads final packet in OPT

### **AUGUST 25:**

Department HR certifies for faculty in OPT

### **SEPTEMBER 8:**

Department HR enters department assessments in OPT

### **SEPTEMBER 14:**

Chair uploads his/her letter in OPT

### **SEPTEMBER 27:**

Chair enters his/her endorsement in OP

### **OCTOBER 30 TO NOVEMBER 3**

IFAS committee meets to review packets

### **NOVEMBER 9:**

IFAS HR uploads assessments in OPT

### **DECEMBER 12:**

Dean uploads his/her letter in OPT

### **JANUARY 8:**

Dean enters his/her endorsement in OPT



# Dean's Report

- CALS – Elaine Turner
- Extension – Thomas Obreza
- Research – Jackie Burns



# OTHER ISSUES & ACTIONS

- Update: Spring meetings will be held in MCC-A, room 1151. Future meetings are all scheduled for 1-3pm.
  - 4/25/17
  - 5/23/17
  - 6/13/17



# OTHER ISSUES & ACTIONS

## T&P Committee

### STATE FACULTY LOCATED AT A REC

- Need to elect two (2) to serve two-year term (July 2017 – June 2019)
- Catharine M. Mannion, Ph.D. Professor, Tropical Research and Education Center
- J. Bryan Unruh, Ph.D. Professor, West Florida Research and Education Center

### COUNTY FACULTY

- Need to elect one (1) to serve two-year term (July 2017 - June 2019)
- Stephanie C. Toelle, M.S., C.F.L.E. Extension Agent IV, Duval County
- COUNTY FACULTY
- Need to elect one (1) to serve one year (July 2017 – June 2018) to replace Brenda Williams
- \*Update: Teresa Olczyk, M.S. County Extension Director and Extension Agt IV, M.S. Miami-Dade County



# OTHER ISSUES & ACTIONS

- Open Discussion From the Assembly Floor
- Meeting Adjournment

